

WINDS OF PARADISE HOMEOWNERS ASSOCIATION, INC.

ARCHITECTURAL REVIEW COMMITTEE (ARC) APPLICATION

SEND APPLICATION TO: PO BOX 507, CAPE CANAVERAL, FL 32920

EMAIL: PRESTIGEOFBREVARD@ATT.NET

Owner's Name _____

Property Address _____ Email _____

Mailing Address _____ City _____ State _____ Zip _____

Phone (s) Home _____ Work _____ Cell _____ Fax _____

In accordance with the Declaration of Covenants and Restrictions and the Association's rules and regulations, installation must conform to this approval and the Association's guidelines. I hereby request your consent to make the following changes, alterations, renovations and/or additions to my property.

Decking Fencing Screen Enclosure LANDSCAPING OTHER _____

Summary Description: (Please attach additional required information).

For exterior changes, attach one (1) copy of the property survey or similar drawing that shows the locations and dimensions of the proposed change, alteration, renovation or addition marked on the survey and attach one (1) color sample, photo and/or drawing of your plan. If an application is incomplete, it will automatically be disapproved.

I HEREBY UNDERSTAND AND AGREE TO THE FOLLOWING CONDITIONS:

1. **No work will begin until written approval is received from the Association.**
2. All work will be done expeditiously once commenced and will be done in a professional manner by a licensed contractor or myself. I agree to have all work complete within six (6) months or agree to re-apply if this cannot be accomplished.
3. All work will be performed timely and in a manner that will minimize interference and inconvenience to other residents.
4. I assume all liability and will be responsible for any and all damages to other lots and /or common area, which may result from performance of this work.
5. I am responsible for the conduct of all persons, agents, contractors, subcontractors and employees who are connected with this work. I will be responsible for verifying the license and insurance for any contractor and will have copies of such available for inspection by property managers.
6. I am responsible for complying with all applicable federal, state and local laws, codes, regulations and requirements in connection with this work. I will obtain any necessary governmental permits and approval for the work.
A decision by the Association may take up to **60 days**. I will be notified in writing when the application is either approved or denied by the Association.
7. All work performed regarding any architectural approval is subject to verification by the ARC for compliance. Owner shall submit written notification to management when the modification is complete for inspection purposes.

All homeowners are responsible for following the Declaration of Covenants and Restrictions along with the guidelines of the Association and any other Board approved rules or regulations when making any exterior modifications.

Signature of Owner(s): _____ Date: _____

Do NOT write below this line

This Application is hereby: Approved Disapproved

Date _____ Signature ARC Chairman _____

Comments: _____

Date Received from Owner _____ Mailed to Assn _____ Mailed to Owner _____